Appendix B

The Documenting Our Work Forms

The Documenting Our Work (DOW) Project forms are provided on the next several pages
and are available on the FVPSA Outcomes Project website:

http://pubs.pcadv.net/FVPSA_Outcome

user name and password are both: outcomes

Although we have found that many organizations find the entire forms to be useful (and the
databases that are also available at no cost correspond to the entire forms), it is entirely up
to you whether to use parts of or all of these forms. The only mandated questions relate to
the two outcomes and are worded in these surveys as:

- I know more ways to plan for my safety

  - Yes or No

- I know more about community resources

  - Yes or No

NOTE: The databases created for the DOW Shelter 1 and Shelter 2 forms include a 4-digit
ID number that no longer appears on the actual forms we have provided.

Most programs will want to either delete that from the database (if you have the technical
support to do this) or simply ignore that space when entering data. It is provided only for
those programs that have the capacity and desire to match women's responses from Shelter
1 to Shelter 2 forms. The databases provided, however, do NOT have the capability to do
this matching so programs would have to create their own databases for this. ID numbers
should be created in such a way that *survivors* can create and remember them easily (for
instance, they might write in the first 2 letters of their mother's first name, followed by the
first 2 numbers of their most recent address), but *shelter staff* would not be able to identify
them.